



# Maine Mountain Children's House

## 2024-2025 Primary Enrollment Contract

I agree that my child, \_\_\_\_\_, will attend Maine Mountain Children's House (MMCH) Primary Program with the following schedule for the 2024 - 2025 school year (starting Tuesday, September 3, 2024).

4 Full Days \$7,385 (\$738.50/mo.)

5 Full Days \$8,025 (\$802.50/mo.)

\*The regular school day is from 8:30 to 3:00 each day. The above rates **do not** include before and after care costs. Please read on for information regarding before and after care.

### Invoices:

Invoices are delivered to families on the 15th of each month via email through our Quickbooks program, and are due on the 1st of the following month. If you would prefer a duplicate invoice in print, please indicate that below:

I would like a printed duplicate copy of my invoice mailed to me each month

### Tuition Payment Plan:

The first tuition payment is due by August 1, 2024. Please choose from the following payment plans.

Pay in full for the 24.25 school year (due August 1, 2024)

Equal monthly installments (first payment and tuition deposit due by August 1, 2024)

\*\*We encourage paying the tuition deposit BEFORE 8.1.24 so 2 payments are not due at once\*\*

**Tuition Deposit:** Enrollment with MMCH requires a tuition deposit of one month's tuition. **This deposit can be paid any time between April 1 and August 1, 2024.** Should you choose to withdraw from the program after September 1, 2024, this deposit will be forfeited to MMCH to help compensate for the loss of tuition revenue.

**Materials Fee:** A fee of \$50 payable to Maine Mountain Children's House is due at the time of the first tuition payment (August 1, 2024). This fee will be returned if you choose to withdraw your child before September 1, 2024. Otherwise, this fee is then forfeited to MMCH.

**Childcare:** MMCH offers before and after care. Before care is from 7:30 to 8:30 and after care is from 3:00 to 5:00. We do not offer after care on Fridays and close at 3:00. Our childcare rate is \$7.50/hour for one child, and \$14/hour for two children and is tallied at the end of the month. A charge for childcare will be applied to the next month's invoice.

**Late Payment:** Tuition and child care are due the first of each month. A reminder email will go out by the 7th, and a late fee of \$15 will be assessed on unpaid balances after the 10<sup>th</sup> day of the month. If payment is not received by the beginning of the next month, a family may be asked to leave the program until tuition and childcare payments are up to date. This would be a last resort solution, so always communicate with us if you are having trouble making payments.

I, \_\_\_\_\_, have read the above information and understand the confines of the enrollment contract and my financial responsibility to Maine Mountain Children's House.

\_\_\_\_\_  
Signature of Parent(s) or Guardians(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Date